

Applicant \_\_\_\_\_



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"IN COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964 (P.L. 88-352) NO PERSONS SHALL BE EXCLUDED FROM THE SERVICES OF EAGLE RANCH ON THE GROUNDS OF RACE, COLOR, OR NATIONAL ORIGIN."

## Requirements for Admission Checklist

**Stage I Start of the Intake Process** -- Once we receive all of the information listed under Stage I the staff members will evaluate the file to determine if Eagle Ranch is the appropriate placement facility for the child. If the child is an appropriate candidate we then set-up a clinical interview and move into Stage II.

- Complete Eagle Ranch Application
- Psychological Evaluation
  - ❖ no more than one year old
  - ❖ meeting the ER Criteria
- School Records -- for at least the past two years
  - Individual Education Plan
  - Iowa test
  - Conduct Reports
  - Grades
  - Evaluations
  - Special Education/ Resource Reports
- Proof of insurance or Medicaid
- Three Letters of Recommendation (see attached form)
- If Applicable
  - DFACS case plan/ First Placement Best Placement Report ( if applicable)
  - Psychiatric Evaluation ( if applicable)

**Stage II Initial Interview** -- (will include child, his parents/ guardians, caseworker and/or foster family-- if applicable, and intake coordinator.) The staff at Eagle Ranch will use this interview to obtain other necessary information to determine if Eagle Ranch is a proper placement for the child. After we evaluate this new information, we will decide to either proceed with counselor and team interviews or if we need to refer the child to another program

**Stage III Team Interview** -- (will include all of the above persons plus team which includes: counselor, houseparents and assistant counselor.) The purpose of this final interview is to continue to determine appropriateness of placement and reaffirm the commitment of the child and his family/sponsor to our program. It is after these interviews that the therapeutic team makes the final decision whether the child is acceptable into the ranch program.

## Stage IV Other Documents Needed for Admission

(To be completed *after* the houseparent interview and *after* the child has been accepted)

- Vision (within the past 6 months)
- Dental (within the past 6 months)
- Hearing (within the past 6 months)
- PPD –TB test (within the past 6 months)
- Immunization Records ( must be up to date – showing vaccines and dates given)
- Copy of Social Security Card
- Copy of Birth Certificate
- Copy of your previous year's income tax return
- Completed Direct Withdrawal Form /Voided Check
- Custody Papers
- Eagle Ranch Physical Form -- completed by a doctor within 30 days of admission
- Eagle Ranch Urinalysis Form – completed within 30 days of admission
- Eagle Ranch CBC Test Form – completed within 30 days of admission
- School Withdrawal Information
- Signed Placement Agreement

## Stage V Admission

- ❖ Date of admission is determined based on availability.

## *Eagle Ranch Parameters for the Types of Children We Serve*

- ❖ Please note that each candidate is considered on an individual basis and the following information is simply a guideline for the types of children we generally accept. If you have any questions please do not hesitate to call us.
- Boys age 8-16; Girls age 8-15
- Minimum IQ of 70
- Children/adolescents with mild to moderate emotional and/or behavioral problems, such as depression, anxiety, oppositional/ defiant behavior, lying, stealing, school conduct problems, academic underachievement, poor social skills, issues related to past abuse, poor anger management, poor self-image, etc. Children/adolescents exhibiting more severe problems will be evaluated on an individual, case-by-case basis.
- Must live within an 80-mile radius of Eagle Ranch (Gainesville area)
- Must have family (birth, adoptive, foster) to visit with on alternating weekends off, school holidays, and summer break (several weeks)
- Must have family involvement (birth, adoptive, foster) with potential for reunification
- Must be able to function in a public school, although grades 6-9 attend school on campus
- No active suicidal or homicidal threats, ideation, or behavior currently or in recent history
- No drug/alcohol dependencies
- No history of sexual offending behavior or sexual perpetration
- Youth committed to the state through the Department of Juvenile Justice will not be eligible for admission to Eagle Ranch